

## ROSTER

There is a roster allocated for callout and after-hours work. To help clarify how this works we have put together some guidelines:

- Callout Roster is fixed unless in the case of annual leave or sick leave.
- The rosters are posted on Bright HR App which you can access thru your phone.
- If you wish to change dates than it must be worked out with your opposite shift, remembering that work can only be done 12 days in 14 for fatigue management.
- Callout basically means that for 24 hours from 8 AM in the morning you and your truck are the first response truck. You will as a matter of course get all jobs except in the case of double up or at management discretion if they feel it is unsafe or logistically unsuitable for you to do the job.
- Your truck is going to be present at most high-profile jobs for this period and therefore extra effort should be made for it to be on best presentation for this time. (trucks should be always kept clean in any case but extra effort should be put in at these times).
- Ensure truck has a full tank. There is fuel in the yard so this should not present any difficulty. Trucks should be fuelled at the end of every working day as a matter of course.
- Please ensure your truck is mechanically ready for any long heavy jobs before going on callout.
- Ensure you have Pages left in ATT or a spare book, tablet is charged, pens and business cards are stocked up. Rubbish bags, kitty litter broom and all other required equipment should be checked at this time as well.
- Take the opportunity to double check your drinking water and food and water tanks are full and stocked at this time as well. Food should be enough to last for 3 days.
- Please ensure you have a bag packed and necessary bedding in your truck (Heavy's) for up to 3 days away, as there is a response time of 15 mins whether the job is across town or 3 days in the bush.